**Observation Checklist**

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| --- | --- |
| **Activity** | **Completed?** |
| Specify research objectives of the research project (to provide direction/focus for the observation) | Yes | No  | N/A  |
| Identify the focus/location of the observation |  |  |  |
| Select between participant and non-participant observation | Yes | No  | N/A  |
| Select between overt and covert observation | Yes | No  | N/A  |
| Prepare documentation for field notes | Yes | No  | N/A  |
| Construct draft observation schedule | Yes | No  | N/A  |
| Pilot and amend observation schedule | Yes | No  | N/A  |
| Train fellow observers  | Yes | No  | N/A  |