# Risk Assessment Check list

## Swimming Activities

### Equipment

|  |  |
| --- | --- |
| Is it developmentally appropriate? |  |
| Is it in a good state of repair? |  |
| Is it safely stored? |  |
| How will it be collected and returned?1. at the start and end of the lesson
2. during the lesson
 |  |
| Where will it be stored during the lesson? |  |

### Working area

|  |  |
| --- | --- |
| Is it clean and clear of debris? |  |
| What obstructions are there? |  |
| How is the working area defined? |  |
| Do I need to change the working area at any point, and if yes how? |  |

### Groupings

|  |  |
| --- | --- |
| Are pupils working in groups? |  |
| How will pupils be assigned to groups? |  |
| Do I need to change group sizes during the lesson? How will I do this? |  |

### Use of external areas

|  |  |
| --- | --- |
| Do I have a copy of the risk assessment for the facilities being used? |  |
| Who has what responsibilities in the event of an accident? |  |
| If I am using outside instructors:* Are they appropriately qualified?
* Are they cleared to work with pupils?
 |  |

How will pupils travel to the pool?

|  |  |
| --- | --- |
| * Walking
	+ Route
	+ Crossing points (how will these be controlled?)
	+ Who will lead the group and who will bring up the rear?
 |  |
| * Travel by coach
	+ Which company is being used – with contact details
	+ Pick up times
	+ Route to be taken
 |  |
| * Arrival at the pool
	+ Location of changing rooms
	+ Which staff are responsible for which area?
 |  |
| * Changing rooms
	+ Who is responsible for each changing room?
	+ What do pupils do when changed?
	+ How do pupils move around the area?
 |  |
| * Poolside
	+ How are pupils expected to behave?
	+ Which staff are responsible for which area?
	+ What is the procedure in case of an incident?
 |  |