# Risk Assessment Check list

## Swimming Activities

### Equipment

|  |  |
| --- | --- |
| Is it developmentally appropriate? |  |
| Is it in a good state of repair? |  |
| Is it safely stored? |  |
| How will it be collected and returned?   1. at the start and end of the lesson 2. during the lesson |  |
| Where will it be stored during the lesson? |  |

### Working area

|  |  |
| --- | --- |
| Is it clean and clear of debris? |  |
| What obstructions are there? |  |
| How is the working area defined? |  |
| Do I need to change the working area at any point, and if yes how? |  |

### Groupings

|  |  |
| --- | --- |
| Are pupils working in groups? |  |
| How will pupils be assigned to groups? |  |
| Do I need to change group sizes during the lesson? How will I do this? |  |

### Use of external areas

|  |  |
| --- | --- |
| Do I have a copy of the risk assessment for the facilities being used? |  |
| Who has what responsibilities in the event of an accident? |  |
| If I am using outside instructors:   * Are they appropriately qualified? * Are they cleared to work with pupils? |  |

How will pupils travel to the pool?

|  |  |
| --- | --- |
| * Walking   + Route   + Crossing points (how will these be controlled?)   + Who will lead the group and who will bring up the rear? |  |
| * Travel by coach   + Which company is being used – with contact details   + Pick up times   + Route to be taken |  |
| * Arrival at the pool   + Location of changing rooms   + Which staff are responsible for which area? |  |
| * Changing rooms   + Who is responsible for each changing room?   + What do pupils do when changed?   + How do pupils move around the area? |  |
| * Poolside   + How are pupils expected to behave?   + Which staff are responsible for which area?   + What is the procedure in case of an incident? |  |