Ethical Approval Checklist

* Who will provide indemnity insurance and ethics committee approval?
* Do I need permission to access potential participants?
* Who is the gatekeeper regarding access to potential participants?
* Do I need permission to use information to which I already have access as part of my current role, for research purposes?
* Do I need an honorary contract, research passport or Disclosure and Barring Service (DBS) clearance?
* Do I need to undertake Good Clinical Practice (GCP) training?
* Can I guarantee participant anonymity?
* What strategies can be put in place to minimise any breaches of anonymity?
* Can I guarantee participant confidentiality?
* What strategies can be put in place to facilitate safety reporting?
* When and from whom will I obtain informed consent?
* Do I need to devise a participant information leaflet/sheet and consent form?
* Will the research involve babies, children, adults lacking mental capacity or vulnerable adults?
* What specific documentation and strategies do I need to put in place if my research involves babies, children, adults lacking mental capacity or vulnerable adults?
* Are there any potential power relationships that may impact on the research?
* What strategies can be put in place to minimise the impact of any power relationships?
* Is written permission required to access locations for data collection?
* Do lone worker strategies/polies need to be put in place?
* What strategies need to be in place to ensure the secure storage of data?
* Do participants need to be reimbursed for expenses they have incurred?
* Do participants need to be paid in acknowledgement for their time, effort and commitment to the study?
* Is follow-up support required for participants?
* Is an information sheet regarding follow-up support required for participants?
* Is written confirmation required for the availability of follow-up support for participants?