Template Data Collection Checklist

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| Steps towards the fieldwork | Date started | Date done |
| Choosing a research area, and then a tighter research focus |  |  |
| Reading existing research in this area and drafting an outline of the literature review |  |  |
| Formulating research questions and then refining them |  |  |
| Describing the methodology and selecting the methods |  |  |
| Applying for and gaining ethical approval |  |  |
| Designing and piloting the data collection techniques |  |  |
| Selecting the sample and obtaining informed consent |  |  |
| Starting the data collection |  |  |