# Chapter 26 Task-centred social work

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| **Task-Centred Social Work Plan**  Participants: Duration: |
| **The problem/s to be addressed**  Note: Identify and set out the problems in order of priority |
| **Goals and outcomes**  Note: Set out clear, understandable and achievable goals with clear outcomes to be achieved. |
| **Action plan**  Note: Link each action to a goal, with dates for completion |
| **Review and evaluation**  Note: Set early, mid-point and pre-ending dates for review so you can reward success and address problems or new challenges. |
| **Ending**  Note: Identify what you have each achieved, what you have learned, how you might take your learning forward. |