

Activity ➔ 26

Structuring written work

STUDENT HANDOUT

Read the two assignments that have been given to you. Both assignments address the same question, which provides an example of the type of question that you will be required to answer during this course. One of these assignments provides an example of a well-structured assignment, the other an example of a badly structured assignment. Get together with your group members during independent study to read through and discuss the assignments. As you do this, start to think about why one is well-structured and why the other is badly structured.

Discuss these issues with your group members and develop a list of all the clues, issues and points that help you to identify the well-structured assignment and the badly structured assignment. Some of these points are obvious, whereas others are more subtle. Once you have done this, develop a checklist that will help you to produce well-structured assignments as your course progresses. We will discuss your work when we next meet. If you have any questions about how to structure assignments, make a list so that we can work through them during our discussion.

Learning outcome: By the end of this activity you will have a greater understanding of how to produce a well-structured assignment, which will help you to feel more confident and knowledgeable about producing assignments as your course progresses.