

# INDIVIDUAL EDUCATION PLAN

Name:

Areas of concern: Literacy/ADD

Form tutor/TA:

Subject teacher:

<b>Targets</b>	<b>Achievement criteria</b>	<b>Resources and techniques</b>	<b>Possible strategies for use in class</b>	<b>Ideas for support</b>	<b>Outcome</b>
1 To attend form and lessons regularly on time.	At least 90% attendance & punctuality achieved over a period of 6 weeks.	Attendance/punctuality to be monitored. With parents help.	Discuss attendance/punctuality each lesson. Ensure that any work missed is completed.	Discuss attendance/punctuality. Help with missed work. Liaise with parents.	
2 To sustain attention until a task is completed and score 3 or above on monitoring report.	Completes task without distraction on 10 separate occasions.	Praise. Set achievable tasks. Variety of ways of recording.	Present work in a variety of ways. Break tasks down into small steps. Reward achievement.	Discuss tasks. Ensure that pupil knows what is required.	
3 To record homework details carefully in homework diary/planner.	Achieved within 6 weeks.	Clearly set out homework diary/planner. Electronic planner or Dictaphone if needed.	Write homework assignments rather than dictate them. Check accuracy.	Help pupil write the correct date and subject for each assignment. Check diary regularly.	
4 To make 8 months' progress as measured on standardized reading and spelling tests.	Improved results shown on tasks over 8 weeks.	Reading scheme books and activity sheets. High interest/low reading level books. Tape recorded books. Computer software. Paired reading.	Give opportunities to practise reading skills. Monitor progress.	Use multi-sensory methods to teach word attack skills. Encourage pupil to use all cues when reading.	

Parent/carer contribution: Ensure regular/punctual attendance. Check and sign homework diary. Listen to pupil reading and ask questions about the text.

Student's contribution: Arrive at all lessons on time. Focus on tasks. Complete homework diary carefully.

Staff comment at review: