CRITICAL THINKING IS A SET OF TECHNIQUES. YOU JUST NEED TO LEARN THEM.

PRACTICAL TIPS PRINCIPLES FOR REWRITING...



POINT 1. BE BRIEF: LOOK FOR UNNECESSARILY WORDY PHRASES THAT CAN BE REPLACED BY SIMPLER, SHORTER ONES.

POINT 2. BE CLEAR: LOOK FOR LONG, COMPLEX SENTENCES THAT WOULD BE BETTER OFF AS SEVERAL SHORTER ONES.

POINT 3. CLARITY ISN'T THE SAME AS PRECISION: IT'S MUCH MORE IMPORTANT TO SAY CLEARLY WHAT YOU MEAN THAN TO OBSESS ABOUT DEFINING EVERY TERM PRECISELY.





POINT 4. GUIDE YOUR READER: USE SIGNPOSTING WORDS AND LINKS TO CLARIFY THE FLOW OF YOUR IDEAS.

POINT 5. REVISE RADICALLY: DON'T BE AFRAID TO SHIFT AROUND SENTENCES AND PARAGRAPHS AS MUCH AS NEEDED TO IMPROVE STRUCTURE AND FLOW.



