

Checklists

Checklist: Constructing action

- The issue as constructed was

- The context in which the issue resided was

- The interconnectedness to other issues was

- Those that decided what the core issue was were

- Those who needed to be involved were

- The purpose and rationale for this constructing was

Coghlan, *Doing Action Research in Your Own Organization*, 5e
SAGE Publishing, 2019

Checklist: Planning action

1st planning cycle

- From the constructing the broad intended outcome was

- The intermediate steps were

- The actionable knowledge we hoped to generate was

- Those needing to be involved in the planning were

2nd planning cycle

- In the light of the evaluation of the outcomes of the first cycle, what needed to be planned next was

- Those needing to be involved in the next planning were

Coghlan, *Doing Action Research in Your Own Organization*, 5e
SAGE Publishing, 2019

Checklists for subsequent planning cycles are the same as for cycle 2.

Checklist: Taking action

Implementing all planning cycles

- What was done to implement the plans was

- Those involved in doing, what, when and with whom were

Checklist: Evaluating action

Evaluating the actions planned and taken

- The outcomes of the first cycle of planning and action were

- The outcomes showed that the original constructing fitted/didn't fit

- The outcomes showed that the actions matched/did not match the construction

- The outcomes showed that the actions were implemented appropriately/inappropriately

- The outcomes showed that the appropriate people were involved/not involved

- Evaluation of the outcomes point to what to plan to do next
