Features of the Question Editor

What is the Question Editor?
The **Question Editor** is a powerful and flexible question container, where you can create multiple question types called **Response Areas**. A variety of grading behaviors can be combined and placed anywhere within the formatted HTML that defines the question. For example, questions can be placed inside tables, formatted text, bulleted lists, and can include embedded images or media objects.

Cloning a Question

In SAGE amp courseware, folders with the icon indicate course content that the publisher has shared with the instructor. This course content cannot be modified but can have their assignment policies altered. In other words, **content/folders showing this icon cannot be deleted or changed**.

In order to edit or delete a question, instructors will have to Clone the chapter’s content first, then make further customized modifications to the question after the cloning is complete.

In order to edit a question, content must be cloned in two different locations-- under All Content Types and Lessons and Assignments-- in order to preserve the original content during the editing process.

To start cloning a question, click on the **Content Repository** at the top of the screen.
Cloning may take a few seconds to complete. When the cloning is finished, a pop-up menu will appear.

Select **Done**. If your cloned chapter does not immediately show up under All Content Types, simply refresh the page.
Next, click on Lessons and Assignments under “Current Class” to continue the cloning process.

Remember: Content must be cloned twice -- under All Content Types and Lessons and Assignments-- in order to preserve the original content during the editing process.

The cloning process may take a few seconds to complete. When the cloning is finished, a pop-up window will appear.

Select Done. If your cloned chapter does not immediately show up under Lessons and Assignments, simply refresh the page.

In the Content Repository, your newly cloned content will not have the green icon next to the chapter title indicating that the content is ready to be modified and adjusted.
Editing a Question

Once content has been cloned, instructors are able to edit a question, import a question from another chapter, write their own questions, as well as change the point values for questions in their SAGE amp course. These instructions will walk through the steps on how to make edits to the Chapter 4 Assignment.

To start editing questions in your SAGE amp course,
1. Go to the Content Repository where the chapter content was originally cloned.
2. Select Lessons & Assignments.
3. Select the cloned chapter that requires editing. Note that cloned content does not have a green icon next to it.
4. Select the proper assignment that you wish to modify.

5. Click Edit.


7. After navigating to the specific question that you wish to modify, click on the pencil tool to the left of the question window to begin the editing process.
On this page, any edits to the question can be made. Equations can be modified, the response area can be adjusted, and the type of question can be edited. When you are finished editing your question, click on the save icon. If you do not want to save, click the “X” to exit.

When adding a question, content can be imported from another chapter or questions can be created. Here, the steps will be shown for how to import questions from Knowledge Check 4.1.

To start,
1. Select Add, located beneath the “Total Points” for a given assignment. A drop-down menu should appear.
2. Select Import Question. An Import window should appear.
3. Under All Content Types, Select Questions.
4. Click on the Chapter you wish to import the question from.

5. Find the corresponding section for the questions you would like to import.
6. Select the question or questions you wish to import.
7. Click Import when done. You should see that the imported questions have been added to the overall assignment and the total point value of the assignment has adjusted accordingly.

To add your own question to your SAGE amp course,
1. Select Add.
2. Select New Question from the drop-down menu.
Here, you will be able to,

3. Name your question.
4. Create any necessary text to go along with the question using the text box.
5. Click Response Area and choose the question type appropriate for your question.
6. Click the Save Icon when you have completed creating your new question. You should see that your new question was added to the assignment and that an additional point was added for the question.

Editing a Hint:

Name: Enter the name of the hint.

Order: If you are authoring multiple hints, they can be sorted in a specific order. Use the drop-down menu to specify the order.

Penalty: Define a penalty for the question if you want students to be penalized for using a hint during an assignment. Assign a weight between 0 and 1 for the penalty. By default, the penalty has weight of 0.0, which means a student will not be penalized if they use the hint.

In the textbox provided, enter your comment for the hint. Hints can include text, HTML-formatted text, symbolic math expressions, algorithmic variables, inserted objects, JavaScript code, variables, and more.

To add or edit HTML-formatted text, click Source (Source) in the menu bar.
Click Save to save all changes.
Each question can contain any number of hints. To display an additional, repeat steps 1-4.
After a hint has been added, the Add button will change to Edit. Click Edit to edit the hint.
Editing a Question Feedback:

1) On the **Question Editor** screen, scroll down and expand the **Feedback** panel.
2) Enter or edit the comment in the **Text Editor**. Feedback can include HTML-formatted text, JavaScript™, symbolic math expressions, algorithmic variables, inserted objects, and more. To add or edit HTML-formatted text, click Source (Source) in the menu bar.
3) Click **Save**.