Group and individual tasks

# Chapter 16: CVs and application forms

## For you to do

Spend a few moments going through this to see if there is anything you think is good and powerful or is unhelpful or incorrect. Would you offer this candidate an interview? What do you think about the following:

 Content

 Layout

 Level of Detail given

 Punctuation, Spelling and Grammar

 Relevance

|  |
| --- |
| **Content:** |
| **Layout:** |
| **Level of Detail:** |
| **Punctuation, Spelling and Grammar:** |
| **Relevance:** |
| **Anything else?** |