
FOR YOU TO DO


The skills listed below are those frequently seen as being important in a managerial role. Have a look through these skills and answer the *two* questions listed for each skill. You can download this template grid on the companion website for this book at <https://study.sagepub.com/morgan>.



TEMPLATE

1. According to your own definition of each of these skills, how good do you think you are at this skill?
2. What evidence do you have/can you find to prove how good you are?

This will enable us to start looking at what you are good at and where we need to refine what we do or how we behave.

Skill	How good do you think you are at this skill?	What evidence do you have?
Critical thinking/cognitive skills		
Problem solving		
Decision making		
Oral communication		
Written communication		
Numeracy		
Communication IT skills		
Self-management		
Team-working		
Listening skills		
Influencing others		
Research skills		
Self-reflection		
Business acumen/awareness		
Proactive attitude		
Leadership		
