Sample consent form where consent is implied

See page 88 of *How to Do Your Case Study* (2e) for the details about this form. Change it as appropriate for your own purposes.

University College, Badlands

24th October 2016

Dear Parent

**My case study in your child’s class**

I am a student at University College, Badlands, and as part of my course I am doing a case study research project on the way in which teaching assistants help children in school. In my spare time I work as a volunteer helper at Badlands Primary School and Mrs Tumbleweed, Headteacher, has kindly agreed to allow me to contact parents to ask for their permission to allow their children to be involved in my project.

We know that teaching assistants provide a great deal of help to teachers. In my research I want to find out how teaching assistants work with teachers and children. I hope this will contribute to our understanding of the ways in which teaching assistants work, and I hope that I will emerge with suggestions about how they may work more effectively.

I will be observing the work of the teaching assistant in your child’s class and I may be asking children about their work.

If you would prefer that I avoid observation of your child and that I do not talk to him/her, no questions will be asked and there will, of course, be no consequence for your child.

I will not be sharing any personal information I gather with anyone, even school staff. No names will be recorded: any information about individuals will have a code on it instead of a name. After my write-up, all information I have collected will be destroyed.

**If you are happy for me to undertake my project as outlined in this letter, you don’t need to do anything.** However, if you would prefer that I do not observe or talk to your son/daughter as part of my research, please complete the tear-off slip below and return it with your daughter or son to give to their teacher. Or, if you have any questions at all, please complete the sheet as appropriate.

Many thanks

Lucy Bloggs

Student in educational studies

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If you do **not** wish your son/daughter to be involved in my project or if you have any questions at all, please complete the following and return to your child’s teacher:

*I’d rather my daughter/son is not involved*

*Delete as appropriate*

*I’m not sure: I have some questions*

*My son’s/daughter’s name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*My name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

□ *phone me on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

□ *text me on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

□ *email me on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*