**Table 3.1**

Staff strengths and areas for development form

|  |  |
| --- | --- |
| Name of new member of staff |  |
| Date appointed |  |
| Briefly note any strengths and any areas for development arising from the following aspects of the selection process: |  |
| 1. Observation of their practice with the children |  |
| 2. Reference |  |
| 3. Written statement/application form |  |
| 4. Answers to interview questions |  |
| 5. Any other notes or comments |  |